

## **One-on-One Communications with Industry International Space Station (ISS) Mission Integration Contract (MIC) Follow-on**

NASA/JSC will hold MIC One-on-One Communication meetings with industry on Wednesday, April 22, 2009 and Thursday, April 23, 2009 at the JSC Gilruth Center in The Rio Grande Room. The meetings will be held with the interested parties at the scheduled times provided in response to the RSVP.

The goal of One-on-One meetings is to promote and facilitate open communication with industry. The purpose of the MIC Industry Day One-on-One communication meetings is to allow industry the opportunity to openly communicate with the Government by providing comments and inputs early enough in the procurement process for consideration during the procurement strategy.

### **Sign-Up Requirements**

Prospective offerors are requested to RSVP by close of business on **April 17, 2009**, by e-mail to [janet.g.arkinson@nasa.gov](mailto:janet.g.arkinson@nasa.gov). Prospective offerors are requested to limit their attendance to five attendees per offeror. Only one meeting will be allowed per offeror. Meetings will not exceed 45 minutes in length. Appointment times will be contingent on availability and will be issued on a first-come, first-serve basis. Include the following information in the request for a One-on-One meeting:

- Annotation in the subject line “ISS MIC One-on-One Request”
- Provide point of contact’s name, telephone number, and company
- The names and positions of all persons attending the meeting and their respective company

Please note that formal presentations are not required and recording devices are not permitted.

### **Acceptable Topics for One-on-One Communications with Industry**

- The general purpose of the current contract
- Any information about JSC that NASA has already made accessible to the public or is otherwise being made available to all potential offerors
- Historical information about the general nature or scope of prior similar contracts whose requirements may be similarly addressed in whole or in part under the current contract
- Information that describes the federal procurement process as defined in the Federal Acquisition Regulations (FAR), NASA FAR Supplement (NFS) or other published procurement policy documents
- Procurement specific information already published such as information contained in the acquisition forecast, statement of work (SOW), and pre-solicitation synopses

### **Unacceptable Topics for One-on-One Communications with Industry**

- Proprietary or confidential business information of contractor(s) or other business entities performing similar ongoing efforts
- Privacy Act protected information such as existing contractor employees’ personal data
- Trade Secrets Act protected information
- Speculation on what the Government might be looking for in the proposals
- Different technical and management approaches
- Technical efficiencies
- Any particular Government emphasis
- Performance of contractors providing similar requirements that could become competitors

## How To Get Connected

It is your responsibility to monitor the websites for release of any information regarding this procurement and downloading your own copy of this information

- **ISS MIC Website**  
<http://procurement.jsc.nasa.gov/issmic/>
- **NASA/JSC Business Opportunities Home Page**  
Set up your user profile  
<http://prod.nais.nasa.gov/cgi-bin/eps/bizops.cgi?gr=D&pin=73>
- **NASA Acquisition Internet Service (NAIS)**  
<http://procurement.nasa.gov>
- **JSC Procurement Website**  
<http://procurement.jsc.nasa.gov/procpub.htm>